



# DEMOLITION INFORMATION APPLICATION & CHECKLIST

Form # BFS0024  
Revised: 6/14/17

## Building & Fire Safety Division – Yakima County Public Services

This brochure provides information regarding the review process and requirements to obtain a Demolition permit.

Demolition permits are required for each structure. Demolition may include removal of the entire structure, or a portion of a structure. Depending on the scope of work, the demolition may be included in conjunction with another building permit.

The Demolition Permit is intended to provide information to outside agencies.

Ultimately it is the owners responsibility to contact other agencies for other potential permits (not limited to):

- **Yakima Regional Clean Air Authority** (509 574-1410)  
(Asbestos removal, dust preventative, or burn permits)
- **WA State Department of Ecology** (509 575-2490)
- **WA State Department of Labor and Industries.**  
(509 454-3760) Demolition of a mobile home or manufactured home may be obtained from Department of Labor and Industries or Yakima County.



The Demolition Permit application process involves the identification and evaluation of safety hazards, probable environmental impacts and the development of mitigation measures that will help to reduce or avoid these impacts. The process will vary as to the scope of work from removal of small structures to large commercial type projects.

### **APPLICATION SUBMITTAL FOR A DEMOLITION PERMIT:** (Application and checklist are provided with this brochure)

1. Completed application, checklist and site plan. (At times there may be circumstances where plans may be required for partial demolition)
  - Customer shall provide the **tax parcel number** where the building is located and **job site address**.
  - **Owner and contractor information.** (\*Property owner is required to sign the application and checklist.) Owner or their agent may apply and obtain the demolition permit. \*Proof of ownership may be required if the property was recently purchased.
  - **Description or scope of work** is to identify the size, type and use of the building to be demolished.
  - **Site plan** to show where the structure is located on the parcel, distances to property lines and other structures. (Please reference the Building & Fire Safety - Site Plan Requirements)

Once your permit(s) have been issued (as well as any other agencies permits), the structure can be demolished and debris must be removed from the site to an approved landfill or recycle agency.

The person doing the work shall call to schedule an inspection in order to verify the debris has been removed from the parcel. In some cases, framing or other inspections may be needed during the demolition if only a portion of the structure is being removed.

For typical commercial projects please contact the Yakima County Planning Division as a SEPA review may be required. Generally, if a structure was used to process hazardous materials or produced emissions or if the structure normally requires a SEPA to construct it, SEPA review may be required to demolish it (WAC 197-11-800).

For more information, please contact the Permit Services or Planning Divisions at (509) 574-2300.

\*Issuance of a demolition permit by Yakima County does not relieve the permitting requirements from other agencies.



# DEMOLITION APPLICATION CHECKLIST

Building & Fire Safety Division – Yakima County Public Services

For Official Use Only
<b>BLD</b>

Customer shall complete the following:

<b>OWNER :</b>	<b>PHONE:</b>
<b>APPLICANT:</b>	<b>PHONE:</b>
<b>JOB SITE ADDRESS:</b>	
<b>PROJECT DESCRIPTION:</b>	

**THIS IS NOT A REVIEW.** This checklist is for the customer to use to assure that your submittal includes at least the minimum information needed to submit your application. . The information required is listed below.

	YES	NO	Required Submittal Items	Intake Staff Comments
1	<input type="checkbox"/>		Application	
2	<input type="checkbox"/>		Checklist	
3	<input type="checkbox"/>		Site Plan	
4	<input type="checkbox"/>	<input type="checkbox"/>	2 sets of plans if applicable	
5	<input type="checkbox"/>		Permit fee paid	

**Owner shall sign this form you are certifying that the above information is accurate.**

Yakima County demolition handout / information has been given to the customer (owner /applicant / contractor, etc.) and advised to seek potential permits and / or regulations from other jurisdictions / agencies such as Clean Air Authority, Department of Labor and Industries, Department of Ecology, landfill, etc. Debris must be disposed of at an approved landfill, and/or recycle agency.

I have received the Demolition Information as indicated above:

**Owners Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_