



Pre-Application Meeting Form

Plan and Development Regulation Amendments

Final
Revised 10/23/17

Yakima County Public Services
128 North Second Street · Fourth Floor Courthouse · Yakima, Washington 98901
(509) 574-2300 · 1-800 572-7354 · FAX (509) 574-2301 · www.co.yakima.wa.us

Staff Use Only

Request Date: _____ Project Number: _____ Intake Staff: _____

Meeting Date: _____ Time: _____

CHECK ALL THAT APPLY AND ATTACH THE APPROPRIATE SUPPLEMENTAL FORM(S)

Site-specific Future Land Use Map Change Other: Please Give a Brief Description of Use
Re-designate from _____ to _____

Boundary Change: UGA (City initiated only) _____

Plan Policy or Other Text Changes _____

Concurrent Rezone _____
Rezone from _____ to _____

SUBJECT PROPERTY INFORMATION

Parcel Number (s): _____ Applicant: _____

a. _____ Address: _____

b. _____ Day Phone: () _____ State: _____ Zip Code: _____

c. _____

d. _____ Date Received: _____ Case Number: _____

Please provide the following items:

1. **A DETAILED NARRATIVE:** Indicate the reason for the proposed plan amendment and address the plan amendment 16B.10.095 approval criteria indicated below (if applicable); (Respond to each item on an additional sheet)
 - a) The proposed amendment is consistent with the Growth Management Act and requirements, the Yakima County Comprehensive Plan - **Horizon 2040**, applicable city comprehensive plans, applicable capital facilities plans and official population growth forecasts and allocations;
 - b) The site is more consistent with the criteria for the proposed map designation than it is with the criteria for the existing map designation;
 - c) The map amendment or site is suitable for the proposed designation and there is a lack of appropriately designated alternative sites within the vicinity;
 - d) For a map amendment, substantial evidence or a special study has been furnished that compels a finding that the proposed designation is more consistent with comprehensive plan policies than the current designation;



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- e) To change a resource designation, the future land use map amendment must be found to do one of the following: (i) Respond to a substantial change in conditions beyond the property owner’s control applicable to the area within which the subject property lies; or (ii) Better implement applicable comprehensive plan policies than the current map designation; or (iii) Correct an obvious mapping error; or (iv) Address an identified deficiency in the plan. In the case of Resource Lands, the applicable de-designation criteria in the mapping criteria portion of the Chapter 5 - Land Use Element of **Horizon 2040**, shall be followed. If the result of the analysis shows that the applicable de-designation criteria has been met, then it will be considered conclusive evidence that one of the four criteria in paragraph (e) has been met. The de-designation criteria are not intended for and shall not be applicable when resource lands are proposed for re-designation to another Economic Resource land use designation;
- f) A full range of necessary public facilities and services can be adequately provided in an efficient and timely manner to serve the proposed designation. Such services may include water, sewage, storm drainage, transportation, fire protection and schools;
- g) The proposed future land use map amendment will not prematurely cause the need for nor increase the pressure for additional plan map amendments in the surrounding area;

2. **PROVIDE A MAP:** Provide a map (preferably with an aerial photo) showing subject property and adjacent properties. Maps and information relating to subject parcel can be obtained from Yakima County GIS Department or at the website www.yakimap.com.

3. **SITE PLAN:** The type of proposal you would like to discuss determines the most appropriate type of site plan. Please contact a Long Range Planning Division Planner in order to be provided a checklist of the most appropriate items to include on your site plan.

Detach this form from your packet and mail or deliver it along with the required responses to Yakima County Public Services, Fourth Floor Yakima County Courthouse, 128 N 2nd Street, Yakima, WA. 98901. After you submit this form you will be notified of the date and time of the scheduled pre-application meeting. Remember, the amount of information that you will receive at this meeting is directly proportional to the amount of information you provide us. Please note that additional information may be requested in order to fulfill our review responsibilities.

Applicant: _____ Date: _____

Planning Division Staff: _____ Date: _____

Yakima County Planning Division acknowledges that the applicant has satisfactorily met the Pre-Application Meeting request requirements.